

April 12, 2021

Elmer G Biddick Charitable Foundation
Mr. Jason Biddick, President
11623 State Road 80
Livingston, WI 53554

Dear Mr. Biddick,

Southwest Wisconsin Technical College, located in Fennimore, WI, serves five southwest Wisconsin counties including Grant County and Iowa County. We strive for all of our students to succeed in compelling careers and make positive and impactful contributions to their local communities. Our data has found that 93% of our graduates are employed in the first year after graduation and 100% of our graduates who have earned a 2-year technical diploma are employed in the first year. Our graduates go on to become the workforce of Southwest Wisconsin, with 83% working in Wisconsin following graduation.

I am requesting that the Elmer G. Biddick Charitable Foundation consider granting the Southwest Wisconsin Technical College Foundation a \$2,500 grant to support the Charger Cupboard. The Charger Cupboard is the on-campus food pantry which provides free nutritional food support so students can focus on their education. The Charger Cupboard has been on campus since 2007 when faculty and staff saw a need for it. The Charger Cupboard provides students with food insecurity with groceries as well as basic necessities. The Charger Cupboard is supported through employee donations and in-kind gifts, gifts from alumni and friends, and company grants.

The Charger Cupboard continues to serve students in need during the current COVID-19 pandemic. The Chargers Cupboard team has made a few adjustments to the process to ensure the safety of our staff and students. Each week students can sign up to pick up a bag of food at the patio entrance of the Knox Learning Center. Students indicate on a simple form the number of people living with them above and below 18 years of age, the type of pantry bag they would like, if they need laundry detergent or hygiene products and when they would like to pick their bag up. A grant to support the Charger Cupboard would help the college to continue to offer this service as long as necessary and to re-open the Charger Cupboard fully stocked when it is safe to do so.

The total budget for the Charger Cupboard in past years has range from \$2,500 - \$5,000 in cash purchases and in-kind donations; The budget projection for 2021-22 is \$5,000, as we expect the usage of the Chargers Cupboard to continue to increase as more students come back to campus and as the Cupboard opens fully in the fall. The budget could be higher next year depending on the economic impacts of the COVID-19 pandemic on our already vulnerable student population.

Grant funding from the Elmer G. Biddick Charitable Foundation will be used for the remainder of the 20-21 academic year, throughout the summer and into the 21-22 school year.

Current Southwest Tech employees are the biggest contributors to the Charger Cupboard. Additional donations come from Second Harvest Foodbank, Alliant Energy, Dairy Farmers of American, American Transmission Company, and local businesses including Timberwolf Farms, and Scenic View Organic Eggs.



Most food orders for the Charger Cupboard go through Second Harvest Food Bank in order to purchase the highest quantity food for the lowest cost.

If this request is not funded at this time, the Southwest Tech Foundation will continue to seek other gifts and grants in order to continue to stock the food pantry and offer curbside pickup. If the Charger Cupboard budget cannot meet the demand then limitations and restrictions will likely be necessary to reduce the number of students served by the pantry.

College and national research identifies that students who do not complete their program cite financial reasons as the cause. Student support programs, like the Charger Cupboard, are a critical factor in Southwest Tech's above-average retention and graduation rates. Hungry students cannot focus on learning so helping to feed our students is critical in order for students to complete their education, earn a degree, and secure a higher-paying job to support themselves and their families.

Thank you for considering this request to invest in the Southwest Tech Foundation again. We appreciate the past support of the Elmer G. Biddick Foundation and value the support you provide to local non-profits and communities. Please let me know if I can provide any additional information.

Respectfully,

Kim Schmelz

Kim Schmelz
Director of External Relations and Alumni Development
(608) 732-7597
kschmelz@swtc.edu

Enclosures: Grant Application, Organization Information, IRS Determination Letter

Elmer G Biddick

CHARITABLE FOUNDATION

Jason D. Biddick - President
Charles L. Jordan - Vice-President
Dudley D. Biddick - Secretary/Treasurer

11623 State Road 80 Livingston, WI 53554
Phone (608) 943-6363
www.biddickfoundation.com

Tommy J. Biddick
Joseph C. Biddick
Laura W. Biddick
Wanda P. Biddick

GRANT APPLICATION

***Must be received in our office on or before the due dates below**

Due Dates April 15th and October 15th

Date: April 9, 2021

Name of Organization (must match IRS 501(c)(3) designation) Southwest Wisconsin Technical College Foundation, Inc

Address 1800 Bronson Blvd

City, State, Zip Fennimore, WI 53809

Phone (608) 822-2379

Person Responsible for the Grant Kim Schmelz

Position in the Organization Director of External Relations and Alumni Development

Organization's Purpose

The mission of the Southwest Wisconsin Technical College Foundation is to promote learning through funding and activities that enable Southwest Tech to provide opportunities for success. Student-support programs funded by the Foundation work toward eliminating barriers in students' lives so they can go on to achieve success in and out of the classroom. We may high-quality, affordable education accessible to our diverse population. We help students develop the knowledge, skills and attitudes needed for workforce success.

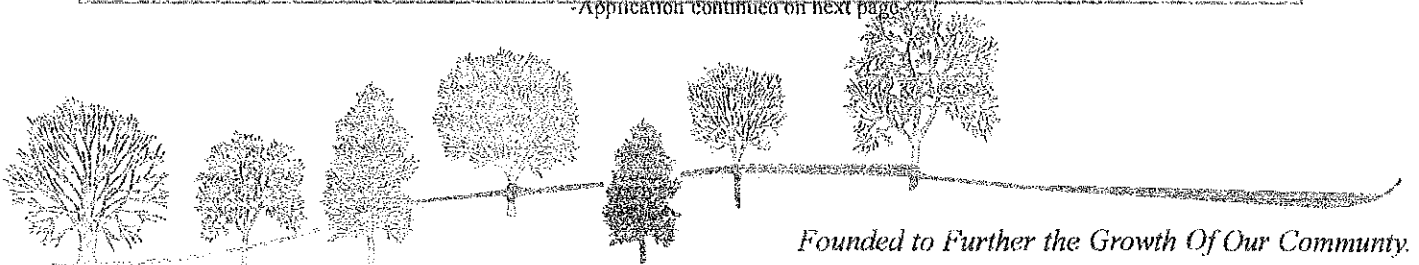
This application must include your organization's latest IRS Letter of Determination showing exemption and public support status. (Not required for units of Government & public schools).

Grant Request \$ 2,500

Describe the reason for this grant request in the space below:

I am requesting that the Elmer G. Biddick Charitable Foundation consider granting the Southwest Wisconsin Technical College Foundation a \$2,500 grant to support the Charger Cupboard. The Charger Cupboard is the on-campus food pantry which provides free nutritional food support so students can focus on their education. The Charger Cupboard continues to serve students in need during the current COVID-19 pandemic. The Chargers Cupboard team has made a few adjustments to the process to ensure the safety of our staff and students. Grant funding from the Elmer G. Biddick Charitable Foundation will be used for the remainder of the 20-21 academic year, throughout the summer and into the 21-22 school year.

Application continued on next page.



Attachments to this grant that we find useful in considering your grant request.

- A. Supporting information.
 - 1. Specific use of grant.
 - 2. Time schedule.
 - 3. Other sources of funding.
 - 4. Describe the effect of postponing your request to another time.
 - 5. Describe who, when, how and where will the effects of this grant be felt.

- B. Your organization's history, activities, services, and composition. (Videos are of limited use.)

Applications are considered in June and December of each year. The corresponding deadlines are April 15th and October 15th. Concise grants that address the needed information are appreciated.

PLEASE SEND THIS APPLICATION TO ELMER G BIDDICK CHARITABLE FOUNDATION:

Biddick, Inc.
11623 State Road 80
Livingston, WI 53554
Phone (608) 943-6363

Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: APR 25 1987

Person to Contact:

Gordon Schnur

Telephone Number:

513-241-5199

Fax Number

513-684-5936

Federal Identification Number:

39-1828080

Southwest Wisconsin Technical College
Foundation, Inc.
1800 Bronson Blvd.
Pennimore, WI 53809-9778

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in June 1981 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Southwest Wisconsin Technical College Foundation, Inc.
39-1828080

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

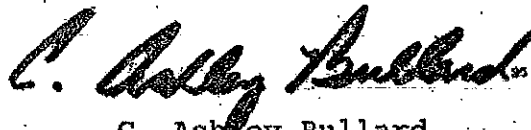
Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

Please direct any questions to the person identified in the letterhead above.

This letter affirms your organization's exempt status.

Sincerely,



C. Ashley Bullard
District Director



**Southwest Wisconsin
TECHNICAL COLLEGE**

FOUNDATION

- The Southwest Tech Foundation, Inc is a 501(c)3 organization which supports Southwest Wisconsin Technical College.
- The Southwest Tech Foundation was incorporated in 1980.
- The Southwest Tech Foundation is governed by a board of directors including 10 at-large members, the College President, Foundation executive director, a district board member representative, a faculty/staff representative, and student representative.
- Annually the Southwest Tech Foundation awards more than \$300,000 in student scholarships as well as student emergency grants, gas cards, application waivers, student club funding, faculty and staff professional development awards, and academic program funding.
- Southwest Tech and the Southwest Tech Foundation work cooperatively each year to determine fundraising priorities to guide the work of the Foundation to best support the priorities of the college.

1800 Branson Boulevard
Fennimore, Wisconsin
53809-9778
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